

Ref	Assessment Criteria	Evidence Ref	Location/ Page in evidence
Behaviours			
B3.1	Describes how they ensured the rights of others were promoted and advocated for a person they support where they were at risk (Pass).		
B6.1	Analyses how person-centred care is provided to improve the experience of people accessing care and support (Pass).		
Tasks and Responsibilities			
S3.1	Describes how they have accessed specialist help when support was needed to carry out their role (Pass).		
S3.2	<i>Analyses the impact of the specialist support provided and explains how they implement continuous improvement processes based on best practice (Distinction).</i>		
S4.1	Explains how they have performed the lead role in the specialist assessment of an individual's care and support needs (Pass).		
S4.2	<i>Explains how they have implemented findings of the assessment within their lead role, identifying recommendations which have led to continuous improvements and ensuring positive outcomes (Distinction).</i>		
S8.1	Explains how they have applied relevant risk management policies to the setting (Pass).		
S8.2	<i>Evaluates the impact of the relevant risk management policies implemented within the setting (Distinction).</i>		
S9.1	Explains how their work has contributed to their service's improved quality assurance processes (Pass).		
K1.1	Explains how the safe delivery of services is underpinned by statutory frameworks, standards, guidance and codes of practice (Pass).		
K1.2	<i>Explains how they identify, use and measure the impact of statutory frameworks, standards, guidance and codes of practice in relation to the safe delivery of services (Distinction).</i>		
K2.1	Identifies relevant theories that underpin their own practice and competence (Pass).		
K2.2	<i>Explains how the relevant theories have impacted upon their job role and the service provided (Distinction).</i>		
K3.1	Describes the principles of assessment and outcome-based practice (Pass).		

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K3.2	<i>Explains the impact made through implementing assessment and outcome-based practices (Distinction).</i>		
K4.1	Describes the principles of risk management (Pass).		
K4.2	<i>Describes the impact made through improved risk assessment and management processes on service provision (Distinction).</i>		
Dignity and Human Rights			
K5.1	Explains how they promote and maintain a culture of dignity (Pass).		
K5.2	<i>Analyses the impact of their behaviours on maintaining a culture of dignity (Distinction).</i>		
Communication			
S13.1	Explains how they have identified and addressed barriers to communication through using appropriate resources to overcome them (Pass).		
S13.2	<i>Analyses how resources used in the setting have been implemented to overcome barriers to communication (Distinction).</i>		
S15.1	Explains how information is adapted to ensure accessibility to enable informed choices to be made (Pass).		
S15.2	<i>Implements adaptations to ensure informed choices have been made and are understood. That individual choices have been supported by providing meaningful information and evaluate its impact (Distinction).</i>		
K6.1	Identifies communication barriers and approaches used to overcome them (Pass).		
K6.2	<i>Analyses approaches used to agree solutions which overcame communication barriers (Distinction).</i>		
K7.1	Identifies legal and ethical frameworks regarding confidentiality and information sharing relevant to the setting (Pass).		

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K7.2	<i>Analyses how the legal and ethical frameworks relating to confidentiality and information sharing have been applied (Distinction).</i>		
K8.1	Identifies technologies available to enhance communication in your setting (Pass).		
K8.2	<i>Evaluates how the technologies used have enhanced communication (Distinction).</i>		
Safeguarding			
S16.1	Explains with examples how they apply and ensure compliance with safeguarding procedures in their setting (Pass).		
S16.2	<i>Demonstrates how they have improved practices as a result of monitoring compliance with safeguarding procedures (Distinction).</i>		
S17.1	Discusses how they have applied strategies and processes for partnership working with external agencies to respond to safeguarding concerns (Pass).		
S17.2	<i>Evaluates how strategies and processes led to positive outcomes for individuals within the care setting from the partnership approaches and the improvements that have been made on safeguarding processes (Distinction).</i>		
K9.1	Identifies legislation and national and local solutions for the safeguarding of adults and children including reporting requirements (Pass).		
K9.2	<i>Explains how they have interpreted and applied safeguarding procedures, legislation, local and national solutions and reporting requirements in their setting (Distinction).</i>		
Health and Wellbeing			
S19.1	Demonstrates, with examples, how partnership approaches have been used to improve health and wellbeing outcomes (Pass).		
S19.2	<i>Provides evidence of how they have influenced their employer to embed collaborative working to improve health and wellbeing of all users of services (Distinction).</i>		

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K10.1	Identifies models of monitoring, reporting and responding to changes in health and wellbeing (Pass).		
K10.2	<i>Evaluates relevant models of monitoring, reporting and responding to changes in health and wellbeing (Distinction).</i>		
K11.1	Describes a range of holistic solutions using person centred approaches used to promote and maintain health and wellbeing (Pass).		
K11.2	<i>Analyses the impact of holistic solutions on the health and wellbeing of people accessing services (Distinction).</i>		
K12.1	Identifies relevant partnerships developed with other agencies (Pass).		
K12.2	<i>Analyses the impact collaboration with partner agencies has had on outcomes for people accessing services (Distinction).</i>		
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Professional Development			
S20.1	Describes and evaluates how a review of own practice resulted in a development opportunity (Pass).		
S20.2	<i>Critically analyses the opportunities available and explains the impact of their choice on development activities undertaken (Distinction).</i>		
S21.1	Evaluates the effectiveness of their leadership, mentoring and supervision skills and discuss the actions they have taken to address their own development (Pass).		
S21.2	<i>Critically analyses the impact that development activities have had on own practice as a lead practitioner (Distinction).</i>		
S23.1	Describes how they contribute to ensuring an ongoing effective learning culture by identifying and valuing the team's abilities (Pass).		
S23.2	<i>Explains the rationale that identified their target/s defined as needing development to make it more effective, how they determined success measures of meeting effective targets and how many success measures were met (Distinction).</i>		

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S24.1	Explains how they have led the values-based recruitment and selection processes within the care setting (Pass).		
S24.2	<i>Evaluates the impact of using values-based approaches and implementing best practise strategies for recruitment and selection within care setting (Distinction).</i>		
S25.1	Explains how they have applied the induction process and how all relevant workers have completed a full induction into the sector, the organisation and service (Pass).		
S25.2	<i>Analyses how the induction process has positively impacted and supported the development of new staff within their roles (Distinction).</i>		
S26.1	Demonstrates how they have effectively led and supported others in their personal development (Pass).		
S26.2	<i>Explains how they have measured the distance travelled between the existing and required skills and knowledge of their staff as a result of their intervention (Distinction).</i>		
K13.1	Explains how professional development opportunities have been planned and accessed in their own role (Pass).		
K13.2	<i>Evaluates the impact professional development opportunities have had on their knowledge and practice (Distinction).</i>		

Apprentice Declaration

I confirm that the evidence contained within this portfolio is all my own work and any assistance given and/or sources used have been acknowledged.

Apprentice signature:

Date:

Please ensure this Portfolio Matrix Sheet is submitted with your portfolio and that all evidence submitted is saved in one of the following file formats:

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