Apprentice End-Point Assessment Journey
Level 4 Regulatory compliance officer

On-programme learning

Minimum 14 months

Gateway and scheduling

- L2 maths & English
- Work-based portfolio, with matrix
- Work-based project with submission sheet

Call the scheduling team on 01302 363 277

Knowledge exam

- 90 minutes
- Any room under exam conditions
- PC/laptop/Wi-Fi or stationery
- Apprentice, invigilator

Observation of professional practice

- 120 minutes
- Apprentices workplace
- EPA access to workplace
- Apprentice, end-point assessor

Viva (interview and professional discussion) based on evidence provided in a work-based portfolio

- 35 minutes
- Remote or face -to-face under exam conditions
- PC/laptop, Wi-Fi, (if using videoconferencing), portfolio to reference (optional)
- Apprentice, end-point assessor, line manager (optional)

Quality assurance and grading

Fail/Pass/Merit or Distinction

ESFA certification

Time
Venue
Requirements
Attendees

Please note that this document is subject to changes in the assessment plans. Agreed assessment schedule to be confirmed by our scheduling team.

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Highfield Assessment