

Highfield Level 3 End-point Assessment for Supply Chain Practitioner (Fast Moving Consumer Goods)

Mock Assessment Grid - Workplace Project and Presentation

Knowledge			
Ref	Acceptable Achievement Criteria (Pass)	Passed	
K1.3	Understands own key performance indicators within area of responsibility and their impact on upstream and downstream operations		
K11.1	Correctly uses IT systems in their supply chain to complete tasks		
Ref	Outstanding Achievement Criteria (Distinction)	Mark	Passed
K1.4	Understands own key performance indicators within area of responsibility and those of other teams within the supply chain and their impact on upstream and downstream operations	5	

Skills		
Ref	Acceptable Achievement Criteria (Pass)	Passed
S3.1	Ensures the flow of FMCG products or services, reacting to factors affecting the operation as they occur	
S3.2	Meets critical deadlines	

S4.1	Lead and participate in everyday problem solving activities, using a recognised technique		
S5.1	Use up to 2 CI techniques to identify one or two potential improvement for the workplace and shows how improvements could be embedded in the workplace		
S6.1	Identify patterns and trends to make informed decisions using appropriate techniques and drawing logical conclusions		
S7.1	Develops a project plan with milestones, key project stages and deliverables		
S8.1	Identify, manage and escalate risks to the business within own area of responsibility, based on project outcomes		
S8.2	Ensure product availability		
S9.1	Presents reasoned conclusions		
S9.2	Communicates message, using appropriate methods and FMCG terminology		
Ref	Outstanding Achievement Criteria (Distinction)	Mark	Passed
S3.3	Ensures the flow of FMCG products or services, considers factors that may impact on the efficient running of the FMCG supply chain and has contingency plans in place	3	
S3.4	Exceeds deadlines	2	
S4.2	Lead and participate in everyday problem solving activities, using multiple techniques; end to end understanding demonstrated; longer term horizon considered, element of 'future proofing'/forward thinking	5	
S5.2	Uses 3 plus CI techniques to identify 3 or more potential outcomes and shows how improvements could be embedded in the workplace	5	
S6.2	Making reasoned and sound/logical recommendations based on data analysis for potential business benefits	5	
S7.2	Develops a project plan with activities, milestones, roles and responsibilities, key stages and deliverables, risk log. Demonstrates adherence to plan and re-planning based on project findings	5	

S8.3	Identify, manage and escalate risks within own area of responsibility and to other areas of the supply chain/business (internal and external), based on project outcomes	3	
S8.4	Ensure product availability, anticipating and contingency planning for internal and external factors which may impact on product availability	2	
S9.3	Presents reasoned conclusions and sound/logical recommendations for future implementation	3	
S9.4	Communicates message using appropriate method and FMCG terminology, adapts style according to the audience	2	

Behaviours		
Ref	Acceptable Achievement Criteria (Pass)	Passed
B1.1	Demonstrates flexibility to changing working environment and demands	
B2.1	Aims to meet objectives, demonstrates good time management	
B2.2	Demonstrates good time management	
B3.1	Accepts responsibility; plans work to meet objectives	
B3.2	Is proactive, plans work to meet objectives	
B4.1	Builds good relationships with others	
B4.2	Works collaboratively	
B4.3	Contributes ideas and challenges appropriately	

B5.1	Works to identify and ensure root causes of problems are resolved		
B6.1	Communicates message to different audience, honest and polite		
Ref	Outstanding Achievement Criteria (Distinction)	Mark	Passed
B1.2	Constructively questions and challenges to understand the reasons behind the change. Sets a positive example for others about change	2	
B2.3	Aims for exceed objectives. Actively reviews performance with a critical eye and looks for ways to improve performance	3	
B3.3	Plans to exceed objectives. Effectively prioritises and re-prioritises work to meet objectives	2	
B4.4	Contributes to team based discussions/problem solving	3	
B5.2	Adopts a preventative approach to problem solving	3	
B6.2	Reviews effectiveness of communication to identify ways to improve. Demonstrates effective influencing skills	2	

Workplace Project and Presentation Mark	
All Acceptable Achievement Criteria Met:	
Outstanding Achievement Criteria Mark:	
Overall Grade:	