

Highfield Level 2 End-Point Assessment for Passenger Transport Service Operations Driver - Bus, Coach and Rail

EPA-Kit

Assessment Summary

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Assessment Summary

The end-point assessment for this standard is made up of two components which must be taken in the following order:

1. Observation, lasting 1 hour
2. Professional review, lasting between 45 minutes and 1 hour, which should take place within 7 days of the observation

As a centre, you should agree a plan and schedule with the apprentice to ensure all assessment components can be completed effectively.

Each component of the end-point assessment will be assessed against the appropriate criteria laid out in this guide, which will be used to determine whether the apprentice has passed.

Highfield must be given access to evidence of the apprentice's structured on-the-job learning (e.g. the journey log) at the point at which the employer notifies Highfield that the apprentice is ready for end-point assessment; this must be at least 1 week prior to the end-point assessment formally commencing.

Observation

- To achieve a pass in the observation, all assessment criteria must be completed
- The observation is not graded above a pass

Professional review

- To achieve a pass in the professional review, all assessment criteria must be completed
- The professional discussion is not graded above a pass

Grading

Owing to 'The Railways and Other Guided Transport Systems' (Safety) Regulations, 2006, this standard is graded as either pass or fail.

In order to achieve a pass, the apprentice must meet all the assessment criteria for both core and the specific pathway (bus, coach or rail) that they are following. They must pass both components to achieve an overall pass.

An automatic fail can be awarded during the observation if the apprentice is seen to undertake any action which would endanger themselves or the lives of others and/or which is in violation of any legislation and/or regulation.

Retake and resit information

If an apprentice does not pass one or more of the components there will be an opportunity to resit/retake. However, all parties should be confident that the apprentice is ready to start the end-point assessment before the process is started.

Resits should be scheduled as soon as the apprentice is ready, when practicable for the business and in line with the policies, practices and procedures of Highfield.

The resit is normally expected to take place after all the required assessments have been taken and the individual assessment results and overall apprenticeship result have been given to the apprentice.

Summary of end-point assessments

Observation	Professional review
<p>The observation will be 1 hour. Observation will be carried out by the end-point assessor.</p> <p>The observation can be of real-work activities, or through simulation, provided the end-point assessor is satisfied these sufficiently replicate a realistic working environment.</p>	<p>The professional review will last approximately between 45 minutes to 1 hour. Adequate breaks must be provided.</p> <p>The professional review is the final component of the end-point assessment and should take place within 7 days of the observation. Ideally it will occur on the same day as the observation and will be administered by the same end-point assessor.</p>
<p>Observation should cover key activities, which include:</p> <ul style="list-style-type: none"> • starting or finishing a service (e.g. bringing a vehicle in and out of service, handing a vehicle over to another driver) • operating the vehicle • interacting with passengers and/or colleagues 	<p>The end-point assessor will follow the requirements of the assessment organisation and record their evidence in a format agreed with the assessment organisation.</p>
<p>Due to the safety critical role of a driver, the end-point assessor will remain passive during the observation, but what they observe will inform the professional review. The end-point assessor will be responsible for ensuring there are measures in place to stop the observation, if the apprentice is deemed to be operating the vehicle unsafely.</p>	<p>The professional review will be conducted in a 'controlled environment', i.e. a quiet room, away from the normal place of work. The professional review can take place remotely and where the discussion is not face-to-face, end-point assessors must ensure adequate controls are in place to maintain fair and accurate assessment, and have robust procedures in place to authenticate the learners' identity.</p>