

Highfield Level 5 End-Point Assessment for Healthcare Assistant Practitioner

Introduction

- How to use this EPA kit
- Standard overview
- On programme requirements
- Readiness for end-point assessment
- Required on-programme qualification
- Order of end-point assessment
- Resit & retake information

How to use this EPA kit

Welcome to the Highfield End-Point Assessment Kit for the Healthcare Assistant Practitioner apprenticeship standard.

Highfield is an independent end-point assessment organisation that has been approved to offer and carry out the independent end-point assessments for the Level 5 Healthcare Assistant Practitioner Apprenticeship Standard. Highfield internally quality assure all end-point assessments in accordance with its IQA process, additionally all end-point assessments are externally quality assured by the relevant EQA organisation.

This kit is designed to outline all you need to know about the end-point assessments for this standard and will also provide an overview of the on-programme delivery requirements. In addition, advice and guidance for trainers on how to prepare apprentices for the end-point assessment is included. The approaches suggested are not the only way in which an apprentice may be prepared for their assessments, but trainers may find them helpful as a starting point.

Please note that use of this kit is not a pre-requisite for apprentices undertaking the Healthcare Assistant Practitioner end-point assessment.

Key facts

Apprenticeship standard:	Healthcare Assistant Practitioner
Level:	5
On Programme Duration:	18-24 months
Grading:	Pass/Merit/Distinction
End-Point Assessment methods:	Multiple-choice and short-answer test, observation of practice, reflective journal and interview

After this Introduction, the contents of this kit are divided into sections that correspond with each type of assessment specified in the End-Point Assessment Plan which can be found at:

<https://www.instituteforapprenticeships.org/apprenticeship-standards/healthcare-assistant-practitioner/>

In this kit, you will find:

- a section focused on delivery, where the standard and assessment criteria are presented in a suggested format that is suitable for delivery
- guidance on how to prepare apprentices for gateway
- detailed information on which part of the standard is assessed by which assessment method.
- suggestions on how to prepare the apprentice for each part of the end point assessment.
- a practice test that you can use with apprentices.

Introduction

Standard overview

Assistant Practitioners work as part of the wider health and social care team and have direct contact with patients, service users or clients providing high quality and compassionate care. Assistant Practitioners work at a level above that of Healthcare Support Workers and have a more in-depth understanding about factors that influence health and ill-health (e.g. anatomy and physiology). Assistant Practitioner is a job title applied to a very wide variety of roles that have been developed locally by employers to meet individual service need. Upon successful completion of this standard, individuals will have obtained the core skills, knowledge and values/behaviours to become an Assistant Practitioner.

On-programme requirements

Apprentices usually take 18 - 24 months to complete this apprenticeship during which they participate in training, development and on-going review activities. These typically include:

- Induction which is specific to their workplace and at a minimum meets the 15 standards required by the Care Quality Commission [as set out in the Care Certificate]
- Level 2 English and maths
- Study days and training courses
- Formal programmes of lectures, seminars and workshops that are provided as part of their regulated qualification
- Mentoring/buddy support
- Completion of portfolios, essays, reflective accounts and projects through which the apprentice gathers evidence of their progress
- Structured one to one reviews of their progress with their employer and/or training provider

Apprentices will complete a regulated Level 5 Occupational Competence Qualification such as a Foundation Degree, other Level 5 Diploma of Higher Education or the Level 5 Diploma for Assistant Practitioners in Healthcare whilst on programme, prior to moving on to end-point assessment.

The qualification must evidence what the apprentice has achieved during the apprenticeship, covering these **knowledge** areas of the apprenticeship standard:

1. The principles and philosophy of health and social care
2. Physiology, organisation and function of the human body
3. Lifespan developments and healthcare needs from prenatal to end of life/bereavement
4. Research and development in the health and social care sector to inform and improve quality of care

The qualification must evidence what the apprentice has achieved during the apprenticeship, covering these **skills** areas of the apprenticeship standard:

1. Responsibilities and duty of the role
2. Personal Development
3. Team Working
4. Assessment
5. Communication
6. Person-centred care and wellbeing
7. Physiological Measurements
8. Risk Management
9. Equality and Diversity
10. Quality

The apprentice should also be able to meet the following industry specific requirements:

- Working in line with The Code of Conduct for Healthcare Support Workers and Adult Social Care Workers in England.

Readiness for end-point assessment

In order for an apprentice to be ready for the end-point assessments they must have completed:

- The 15 standards required by the Care Quality Commission (as set out in the Care Certificate)
- Level 2 maths and English
- A regulated Level 5 occupational competence qualification
- A reflective journal*. The apprentice reflects on their knowledge and skills development as well as their approach to the workplace (the value and behaviours).
- *The reflective journal must be made available at gateway and can be submitted in any format i.e. uploaded to Dropbox or via e-portfolio. Access must be given to Highfield to only the learners who have been put forward for end-point assessment. Evidence is gathered on-programme. The highest quality of evidence is most likely to be generated towards the end of the apprenticeship, following completion of their programme of training and development and during the 3 months leading up to the planned date of the end point assessment.

Required on-programme qualification

A regulated Level 5 Occupational competence qualification, a Foundation Degree, other Level 5 Diploma of Higher Education or the Level 5 Diploma for Assistant Practitioners in Healthcare. (Please refer to 'on-programme recommendation and requirements' section for information on the content requirements).

Order of end-point assessments

The assessment could take the following recommended format, although the sequencing of the end-point assessment components is determined by the employer and assessor to ensure best fit with local needs:

- Multiple choice and short answer test (90 minutes)
- Observation of practice undertaken in the workplace (90 – 120 minutes (recommended))
- Reflective journal and interview (Min 30 minutes, max 60 minutes)

For final certification, the apprentice must have passed all components of the end-point assessment.

Resit and Retake information

The apprentice must attempt all components of the end point assessment on their first attempt. Should the apprentice fail any components they are required to retake only those components which they have previously failed. Retakes are permitted after 1 month and within 12 months but not after 12 months. The number of times an apprentice is permitted to retake the end point assessment within the permitted timeframe is determined by the employer.