

Level 2 Supply Chain Operator: Traffic Officer

EPA-Kit

Assessment Summary

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Summary of assessments

The End-Point Assessment for Supply Chain Operator: Traffic Officer is made up of 2 components that can be taken in any order, however, we strongly recommend the following:

1. Knowledge & Behaviours Test where the number of questions could vary per paper but will carry a total of 30 marks with a 1-hour duration; and consist of structured short answer and scenario-based questions (SAQs).
2. Practical Assessment, which has a 1-hour duration

As an employer/training provider, you should agree a plan and schedule with the apprentice to ensure all assessment components can be completed effectively.

Each component of the End-Point Assessment will be assessed against the appropriate criteria laid out in this kit, which will be used to determine a grade for each individual component.

Knowledge & Behaviours test

- To achieve a Pass, apprentices must achieve 70% which equates to 21 out of 30 marks.
- To achieve a Distinction, apprentices must achieve 90% which equates to 27 out of 30 marks.

Practical Assessment

To achieve a Pass in the Practical Assessment:

- All Pass criteria should be achieved

To achieve a distinction in the practical assessment:

- All Pass criteria and all of the Distinction criteria should be achieved.

Grading

The grade will be made up from the two End-Point Assessment methods; the Knowledge & Behaviours Test and the Practical Assessment. Both elements are equally weighted towards the final grade. The overall grade for the apprentice is determined using the matrix below:

Knowledge and Behaviours test	Practical assessment	<i>Overall outcome</i>
Pass	Pass	<i>Pass</i>
Pass	Distinction	<i>Pass</i>
Distinction	Pass	<i>Pass</i>
Distinction	Distinction	<i>Distinction</i>

Re-take and re-sit information

Should an apprentice fail 1 assessment activity on the first attempt, a re-sit should be scheduled as soon as the apprentice is ready, when practicable for the business and in line with the policies, practices and procedures of Highfield.

The re-sit is normally expected to take place after all the required assessments have been taken and the individual assessment results and overall apprenticeship result has been given to the apprentice.

Where referral of one or more element is required, a period of further training and development lasting between 1 and 3 months must take place before a re-take is scheduled. The decision on how much time is required is based on a discussion between the apprentice, their employer and End-Point Assessor.

Apprentices cannot re-sit in order to achieve a higher grade.

Summary of End-Point Assessments

Knowledge & behaviours test	Practical Assessment
<p>1-hour test consisting of Short answer and Scenario Based Questions (SAQ's) carrying a total of 30 marks</p> <p>Externally set and marked by an IQA and moderated by Highfield</p> <p>Undertaken under exam conditions either on the employer's premises or off site.</p>	<p>1-hour practical assessment will be observed by the end-point assessor who will make a judgement on whether the apprentice is competent to carry out the practical aspects of their job role.</p> <p>Where appropriate, the apprentices should be observed by an end-point assessor carrying out their everyday tasks.</p> <p>A fully simulated scenario is unlikely to be appropriate for this kind of job role, however some simulated scenarios along with questioning or prompts by the assessor can be used to collect any evidence they haven't been able to demonstrate over course of the assessment, so no apprentices are disadvantaged by the nuances of their job role.</p>
<p>To pass, apprentices will achieve 70%.</p> <p>To gain a distinction, apprentices must achieve 90%</p>	<p>To pass, apprentices will achieve all pass criteria</p> <p>To gain a distinction, apprentices will achieve all pass criteria and all of the distinction criteria.</p>
	<p>The practical assessment will be planned in conjunction with the apprentice and employer and will be subject to internal and external quality assurance.</p>