

Mock Marking Grids

Observation Criteria - Core

Safety		
Ref	Assessment Criteria	Achieved
SA16	Correctly report hazards if identified	
SA17	Act within standard operating procedures at all times	
	Assessment Criteria - (Merit)	
SA18	Take action to deal with hazards in line with organisational procedures	

Compliance & legislation		
Ref	Assessment Criteria	Achieved
CL6	Check area of responsibility complies with procedures and legislative requirements	
	Assessment Criteria - (Merit)	
CL7	Take action to correct non-compliance	
	Assessment Criteria - (Distinction)	
CL8	Proactively ensure compliance with procedures and legislation, e.g. challenge suspicious persons	

Communication		
Ref	Assessment Criteria	Achieved
CO10	Communicate with the right people at the right time using the correct method	
CO11	Ensure communication is received and understood	
CO12	Ensure all communications are timely and accurate	
	Assessment Criteria - (Merit)	
CO13	Adapt language and tone to match audience and situation	
	Assessment Criteria - (Distinction)	
CO14	Ensure all communications are effective and understood, anticipating additional appropriate information requirements and liaising with key people to facilitate ongoing information flow	

Interpersonal skills		
Ref	Assessment Criteria	Achieved
IP12	Work as part of a team to ensure adequate performance in the role	
IP13	Work accurately with supervision	
	Assessment Criteria - (Merit)	
IP14	Take initiative as part of a team to improve performance in the role within limits of operation	
IP15	Work accurately with minimal supervision	

Aviation systems and timescales		
Ref	Assessment Criteria	Achieved
AS1	Use prescribed systems correctly	
AS2	Report faults or errors as they occur	
AS3	Meet performance expectation for timescales to complete tasks	
	Assessment Criteria - (Merit)	
AS4	Take action to maintain systems to prevent faults or error	
AS5	Work efficiently to meet and exceed timescales to complete tasks	
	Assessment Criteria - (Distinction)	
AS6	Organise and prioritise work to make the most efficient use of time and complete core and relevant additional tasks within timescales	

Observation Criteria – Specialist Function

Scenario 1

Operate aviation specialist equipment			
Ref	Assessment Criteria	Pract Obs	Prof Disc
OA10	Arrived punctually		
OA11	Dressed in the correct PPE		
OA12	Suitably trained with minimum awareness of specialisation		
OA13	Select the correct equipment for the task		
OA14	Carry out pre-use checks correctly in accordance with reference cards		
OA15	Following standard operating procedures to complete the task		
OA16	Operate equipment safely		
	Assessment Criteria - (Merit)		
OA17	Thorough knowledge of the task		
OA18	Identify potential hazards on the equipment		
OA19	Correct notification procedures of equipment defects		
	Assessment Criteria - (Distinction)		
OA20	Able to explain the task in depth		
OA21	Identify, report & follow through rectification procedures		

Scenario 2

Push back aircraft			
Ref	Assessment Criteria	Pract Obs	Prof Disc
PA6	Arrived punctually		
PA7	Dressed in the correct PPE for the environment		
PA8	Suitably trained with minimum awareness of specialisation		
PA9	Select the correct equipment for the task		
PA10	Carry out pre-use checks correctly in accordance with reference cards		
PA11	Following standard operating procedures to complete the task		
PA12	Secure equipment on completion		
Assessment Criteria - (Merit)			
PA13	Able to recognise potential hazards, e.g. obstacles, weather restraints and spillages		
PA14	Ensuring planned route is safe and clear		
PA15	Ensuring equipment is safely secured for further use		
Assessment Criteria - (Distinction)			
PA16	Able to overcome potential hazards, e.g. obstacles, weather restraints and spillages to move the aircraft in a safe and expeditious manner		

Tow aircraft			
Ref	Assessment Criteria	Pract Obs	Prof Disc
TA9	Arrived punctually		
TA10	Dressed in the correct PPE for the environment		
TA11	Suitably trained with minimum awareness of specialisation		
TA12	Select the correct equipment for the task		
TA13	Carry out pre-use checks correctly in accordance with reference cards		
TA14	Following standard operating procedures to complete the task		
TA15	Secure equipment on completion		
	Assessment Criteria - (Merit)		
TA16	Able to recognise potential hazards, e.g. obstacles, weather restraints and spillages		
TA17	Ensuring planned route is safe and clear		
TA18	Ensuring equipment is safely secured for further use		
	Assessment Criteria - (Distinction)		
TA19	Able to overcome potential hazards, e.g. obstacles, weather restraints and spillages to move the aircraft in a safe and expeditious manner		

Scenario 3

Ensuring a hazard-free airside environment			
Ref	Assessment Criteria	Pract Obs	Prof Disc
EH9	Arrived punctually		
EH10	Dressed in the correct PPE for the environment		
EH11	Identify types of hazard		
EH12	Conduct FOD plod, safely and effectively		
EH13	React to potential hazardous situations, such as FOD intake, crash on impact		
	Assessment Criteria - (Merit)		
EH14	Communicate hazards/potential hazards to the appropriate level		
	Assessment Criteria - (Distinction)		
EH15	Rectify hazards, such as clearing FOD, reporting actions taken to the appropriate authority		