

Highfield Level 2 End-Point Assessment for Healthcare Support Worker

EPA-Kit

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How to use this EPA guide

Welcome to the Highfield End-Point Assessment Kit for the Healthcare Support Worker apprenticeship standard.

This kit contains advice and guidance for trainers on how to prepare for the end point assessment. The approaches suggested are not the only way in which an apprentice may be prepared for their assessments, but trainers may find them helpful as a starting point.

Highfield also offer the Highfield Healthcare Support Worker Apprenti-kit which is a comprehensive learning resource designed to be used on-programme.

For more information please go to <https://www.highfield.co.uk/>

Please note that use of this kit is not a pre-requisite for apprentices undertaking the Healthcare Support Worker end-point assessment.

Key facts

Apprenticeship standard:	Healthcare Support Worker
Level:	2
On Programme Duration:	12 months
Grading:	Pass/Merit/Distinction
End-Point Assessment methods:	Multiple-choice test, observation of practice, evidence portfolio and interview

After this Introduction, the contents of this kit are divided into sections that correspond with each type of assessment specified in the End-Point Assessment Plan which can be found at:

https://www.instituteforapprenticeships.org/media/1385/healthcare_support_worker_assessment.pdf

In this kit, you will find:

- guidance on how to prepare apprentices for gateway
- detailed information on which part of the standard is assessed by which assessment method.
- suggestions on how to prepare the apprentice for each part of the end point assessment.
- a practice test that you can use with apprentices.

Introduction

Standard overview

Healthcare support workers (HCSWs) work as part of a team providing high quality and compassionate care to individuals. HCSWs carry out well-defined routine clinical duties like monitoring an individual's conditions (by checking things like blood pressure, temperature or weight), checking on their overall progress, comfort and wellbeing. Depending on where the HCSWs work, they may also help them to eat, drink, wash, dress or go to the toilet. HCSWs will prepare individuals for healthcare activities carried out by other members of the healthcare team, looking after them before, during and/or after those activities in line with their care plan. HCSW's will also carry out non-clinical duties and, depending on where they work, this could include things like keeping records, making beds, tidying up their work area, returning or cleaning the equipment used during a clinical activity. HCSWs will be able to address straightforward problems in their day to day work, reporting concerns and changes to the appropriate person in a timely manner. HCSWs work in a range of healthcare settings and their team may include workers from both health and social care. HCSWs will report to a registered healthcare practitioner who will directly or indirectly supervise their work.

On-programme requirements

Apprentices typically take 12 months to complete this apprenticeship during which they participate in training, development and on-going review activities. These typically include:

- induction which is specific to their workplace and at a minimum meets the 15 standards required by the Care Quality Commission (as set out in the Care Certificate)
- achievement of level 1 English and maths
- attempting level 2 English and maths
- any qualifications specified by the employer
- completion of workbooks or a portfolio through which the apprentice gathers evidence of their progress
- study days and training courses
- mentoring/buddy support
- structured one to one reviews of their progress with their employer and/or training provider

An apprentice may complete a regulated vocational qualification during the on-programme phase of their apprenticeship.

Readiness for end point assessment

In order for an apprentice to be ready for the end point assessment:

- The apprentice must meet the 15 standards required by the Care Quality Commission (as set out in the Care Certificate)
- The apprentice must have completed Level 1 maths and English (before going forward for end point assessment the apprentice must have attempted Level 2 maths and English)
- The apprentice must have completed an evidence portfolio*. The apprentice documents their knowledge and skills development as well as their approach to the workplace (the values and behaviours). Evidence must be gathered following completion of their programme of training and development and during the 3 months leading up to the planned date of the end point assessment.

*The evidence portfolio must be made available at Gateway and can be submitted in any format i.e. uploaded to Dropbox or via e-portfolio. Access must be given to Highfield to only the learners who have been put forward for end-point assessment.

Required on-programme qualification

There is no requirement for a qualification to be completed on-programme, however the apprentice may complete a regulated vocational qualification.

Order of end point assessments

The assessment takes the following format, although the sequencing of the end point assessment components is determined by the employer and assessor to ensure best fit with local needs:

- Multiple-choice test (60 minutes)
- Practical observation (90 minutes)
- Evidence portfolio and interview (Min 30 minutes, max 60 minutes)

For final certification, the apprentice must have passed all components of the end-point assessment.